

Support Hunger Security Programs in Elk Mound

August 2026 Community Impact Grant Cycle

Shepherd of the Hill Lutheran Church

Barbara Vadnais
207 University Street
Elk Mound, WI 54739

pastorleske.soth@gmail.com
O: 715-829-8324
M: 715-308-0252

Rev. Natalie Leske

6207 Aspen Ridge Drive
EAU CLAIRE
Wisconsin, WI 54703-9528

pastorleske.soth@gmail.com
O: 715-829-8324
M: 715-829-8324

Application Form

Instructions

INSTRUCTIONS

Complete the grant application by responding to the fields below. Note that any fields with an asterisk are required fields and must be completed prior to submitting an application.

As you complete the form, the system will auto-save every 100 characters typed or every time you click out of a field. You may collapse question groups as you go, as an indicator to yourself that you've completed that section and to reduce scrolling.

The system also allows you to Save an application and come back to it before submitting. There is also a Collaborator feature that allows applicants to work together on a single request. https://docs.google.com/document/d/15NsdFgi3lBmBu0_pp1zj2HZ51l4mx8Wryjrx4FYOmdg/edit?usp=sharing Click here to learn about the collaborator feature. Contact the Community Foundation at (715) 232-8019 if you have any questions or problems with the form.

Request Overview

Project Title*

Please provide a descriptive Name/Title for this grant request.

Support Hunger Security Programs in Elk Mound

Amount Requested*

Typical grant amounts range from \$500 to \$5,000 or more.

\$5,000.00

Program Area*

Please check the program area that best categorizes this grant request.

Human Services

Geographic Area Served*

Please select which geographic area is primarily being served by this request.

Elk Mound Area

Does your organization function within Dunn County?*

Yes

Population Served*

Please select the specific population being served by this request. You can select age and income level in the next section. If the population this grant targets is not listed, please choose "General".

General

Age Group Served*

Please select the specific age group served by this grant request.

All ages

Income Level Served*

Please select the income level of the target population being served by this request.

Low Income

Non Discrimination Policy*

In accordance with federal regulations, the Community Foundation of Dunn County does not discriminate based on race, color, creed, sex, religion, age, disability, sexual orientation, marital status or national origin. Do the applicant organization's employment and service practices comply with this policy?

Yes

About Your Organization

1. Organization Overview*

Please provide a brief background about your organization, including a short summary of the organization's history, mission, goals, accomplishments, and challenges.

The congregation was formed on April 7, 1913 as the Norwegian Lutheran Church of Elk Mound. Currently, we are Shepherd of the Hill Lutheran Church, a member church of the Evangelical Lutheran Church in America. Our mission statement reads: Encouraging faith and proclaiming God's love by Gathering, Growing, Giving.

We seek to meet people's spiritual needs by providing worship, educational opportunities for all ages, and pastoral care. We support members and nonmembers during crises and major life events such as baptisms, weddings, and funerals.

Engagement in the needs of the community and world is a priority for our small congregation. We are honored to host and support the Elk Mound Community Food Pantry and Mounder Meals programs. Our

volunteers support other service organizations. Examples include sending groups to work at the Community Table twice a year, Middle School students' projects to tie emergency blankets for the Linus Project, and making bags of toiletries and supplies for unhoused individuals.

The Shepherd's Shelf food pantry was established in 1983 as a community food pantry. The name was later changed to The Elk Mound Community Food Pantry to reflect that it is a community endeavor which serves Elk Mound area residents. The school weekend food program began in 2013 by working with Stepping Stones of Dunn County. The Elk Mound Moulder Meal weekend food program for students began in 2014.

2. Current Initiatives*

Please describe your current programs, activities, community impact and the community's involvement or support of your organization.

Shepherd of the Hill has a strong relationship with the Elk Mound Area School District. We are a designated Emergency Shelter for the schools. Our pastor participates in collaborative meetings with School District leaders. We are able to offer the schools the use of our parking lot as overflow for large events.

We support the local AA and Boy Scout groups by providing a space for them to meet and to store materials.

Our Ice Cream Social and Autumn Fest are community events. The Ice Cream Social is an opportunity to connect with other community members over a meal, pie, and ice cream. Proceeds from the event are designated to a particular cause, in recent years this has included the Youth Group and a split between the Elk Mound Community Food Pantry and Moulder Meals program. Our Autumn Fest provides a pulled pork meal, children's games, silent auction, raffles, DJ music and a popular Car Show. In 2025, 20% of the proceeds went to EMC Food Pantry and Moulder Meals. These congregational donations go into the designated funds for each food program and are used only to purchase food.

A Mound of Gratitude is a current project to show appreciation for local firefighters, police officers, volunteers and their families. In Mid-August, we will provide care bags with cards of gratitude made by our Middle Schoolers, gift cards, games, candy, cookies, and other items dependent on the type of family receiving the care bag. This project has led to discussion with the Police Chief about starting a Police Chaplain program in Elk Mound.

Construction should soon get underway on a remodeling project to improve our larger fellowship hall area. Hopes for this project are to provide a welcoming, attractive space for gatherings and to provide user friendly space for the food security programs. This is the area used as the community storm shelter, a school emergency shelter, and by the Elk Mound Community Food Pantry and Moulder Meals programs. The congregation also uses the area for funeral lunches, the Ice Cream Social, and a thrift sale. This project is funded only by a gift designated for the purpose of remodeling this part of the church.

The remodel includes: replacing the security door to this area, a covered ceiling, improved lighting, and new flooring which can withstand the wear and tear of moving food pallets over it. The remodel will build a storage area specifically for the EMC Food Pantry and Moulder Meals that will house food stuffs, wagons, a refrigerator, freezers, rolling shelves and administrative items. This involves taking out a wall between two storage areas currently being used, replacing a temporary wall with a permanent one, and putting doors in that new wall.

The food scarcity programs are described in more detail below. The congregation's women's group has supported the pantry by purchasing rolling food shelves from their funds. Community support for these programs is received from individuals, local organizations such as the Postal Food Drive, and Elk Mound congregations including Barum Lutheran ELCA, Trinity United Methodist, and St. Joseph Catholic Church. Over the history of the two programs, we have had regular volunteers from at least 4 other congregations in the area.

3. Organizational Structure*

Describe the current structure of your organization, including how the organization functions on a daily basis. (CEO, staff, volunteers, etc.)

Shepherd of the Hill is overseen by an elected council. Ministry activities and programs are administered by a 3/4 time Pastor. Part-time staff of a secretary, custodian, and bookkeeper support the work of the congregation and the ministries and services the congregation provides. We do not have a staffed office during business hours.

Shepherd of the Hill provides support for the food security programs such as answering phone inquiries, promoting the programs, locking and unlocking the building, heating and cooling the pantry areas for its particular use, cleaning, handling donations and bill paying for the ministries. The Chairperson of the Social Concerns committee reports to the Church Council regarding the food programs that are run by volunteers from the community. In 2026, the volunteer manager of the Elk Mound Community Food Pantry is Joyce Price, a member of St. Joseph Catholic Church and the volunteer manager of Mounder Meals is Sue Suechting, who belongs to Shepherd of the Hill.

About the Grant

What is the community need that this request addresses?*

The need being addressed is hunger in the community.

The United States Census Bureau identified 12.2 % of the Village of Elk Mound residents as living below the poverty line.¹ This translates to community members living with food insecurity. Since that statistic was collected, the community has faced challenges, including gaps in food support, such as SNAP, and rising food prices.

Getting to food pantries can be challenging for various reasons. The Elk Mound Community Food Pantry has convenient hours on Tuesdays from 4 pm-6 pm and Fridays from 10 am-Noon. We are located in the village, blocks away from all three public schools. The pantry is also handicapped accessible.

The Elk Mound Community Food Pantry had 538 visits in 2024 and 515 visits in 2025.

In October of 2025, 28.62% of students in the Elk Mound district were approved for Free and Reduced Meals at school.⁽²⁾ Of course, there are no school meals on the weekends for these children. The Mounder Meals weekend program helps fill this gap by supplying 2 breakfasts, 2 lunches, and snacks for each child. These food bags are delivered to students at school. In the elementary school, they are delivered right to the classroom.

At the end of 2025, Mounder Meals was delivering 64 meal bags weekly.

1. United States Census Bureau

https://data.census.gov/table?q=poverty&t=Income+and+Poverty&g=160XX00US5523325_860XX00US54739&y=2024

2. Wisconsin Department of Public Instruction <https://dpi.wi.gov/media/26788>

Project Goals and Activities*

Describe the specific goals and activities of your project and how they will be carried out or accomplished.

The Elk Mound Community Food Pantry's mission is to provide staple food items, including non-perishable canned & packaged food, plus fresh and frozen items to people who are food insecure and have limited resources to shop at traditional grocery stores. We are intentional about providing a welcoming environment for our guests that includes young families to the elderly. In order to treat pantry guests with dignity, each family fills out a food order form so that their needs and preferences are respected. There are also free choice items available, including household items and clothing.

We receive ongoing support from the community through the donations of both food and cash. Monies donated are put to best use by purchasing food at a reduced cost from Feed My People Food Bank in Eau Claire. In addition, a food rescue agreement with the Dollar General store in Elk Mound supplies the pantry with a lot of dairy products and packaged food.

The Moulder Meals mission is to keep kids from being hungry on the weekends of the school year. Parents may sign their children up for the program at any time during the school year if they need extra food on the weekends when school breakfasts and lunches are not available. The program distributes a weekly bag of food to students that contains two breakfasts, two lunches, fruit, snacks, and a beverage. The food bags are delivered to the schools in Elk Mound.

The Moulder Meals program is proud to involve local volunteers to order, organize, and assemble meals that can be prepared by children with minimal adult assistance and provide food to busy, needy families. The community also supports this program through volunteer participation and financial support.

Project Outcomes*

Describe the anticipated outcomes resulting from this grant project, its impact and how the community will be better served.

Provide food security to the community and specifically to children.

Continued to have the ability to house food insecurity ministries in a convenient location that is handicapped accessible.

Fill a current financial gap as solutions for future funding of the operating and staff expenses are explored.

Anticipated Challenges*

Describe any anticipated challenges and how you will meet them.

Our biggest challenge is covering the operating expenses of the food security programs. While they are community programs, they are housed and supported by Shepherd of the Hill. At this time, all donations, including those from our own fundraisers, go to food purchases.

Shepherd of the Hill is struggling to meet its general budget. One large strain on the budget this year comes from unexpected expenses for plowing and sanding the parking lot. This service had been donated by someone who retired before this past winter. So far in 2026, we have paid \$2970 in parking lot expenses when we budgeted \$1000 for 2026, and there will be more winter in 2026. We hope to find a lower bid for 2027. The other budget strain came from plumbing repairs and the repair and then replacement of a furnace.

Before the remodel project of the hall and pantry area begins, all the stock, shelves, freezers, and other materials used by the programs will need to be moved. We have spoken to the coach of the high school weightlifting team, and he has agreed to arrange volunteers capable of lifting when it is time to move the pantry. Any changes to how the public will be served will need to be made clear. This may require sharing information via social media, flyers, and providing outdoor signs. During the temporary adaptation, extra volunteers may be needed.

Sustainability*

Please describe how you will fund and continue to sustain these activities beyond the grant period.

The grant would allow us time to recover from our unexpected financial strains and to make adjustments to keep the food recovery programs viable.

The operating expenses for the food security programs are part of Shepherd of the Hill's general budget. The congregation is taking steps to help cover its budget shortfall in three ways.

1. The addition of 3 additional fundraising initiatives to our annual ones to support the general budget.
2. The entire Church Council of 9 giving units has pledged to increase their giving by an average of \$111.50 a month for the remainder of 2026. We want to demonstrate our commitment to other members as we ask them to consider increasing their own giving.
3. A stewardship drive in the fall will focus on generosity and asking members to pledge their giving for the coming year. Experience demonstrates that pledges increase the stability of members' giving.

We may not be able to continue to fully cover the operating expenses of the food security programs as we would like. We will explore future options that may include:

- seeking donations from the community specifically for operating expenses
- evaluating the designated use of the monetary donations to the programs
- separating the food security programs from the congregation as its own non-profit organization or under the umbrella of a larger non-profit

Staff - Project Summary*

The church faces \$5,232.95 in combined expenses for building maintenance and staff, funded through its general budget and designated repair fund. With 12.2% of Elk Mound residents living below the poverty line and 28.62% of district students approved for Free/Reduced Meals, there is a lot of need for their services. They provide food for children over the weekend (similar to Stepping Stones "SAM" Program). They had unexpected costs this year with the building.

Grant Project Budget

Anticipated Project Income*

Please list out all anticipated sources of income for this specific grant project with amounts and whether the funding is approved or pending.

Ex: Dunn Energy Cooperative: \$1,000 - Approved

Shepherd of the Hill - the costs are included in our general budget and taken from an additional designated fund for building repairs.

Grants - no other current applications

Total Project Expenses*

What are the total expenses for this particular grant project? This may be more than your grant request amount and helps us to understand if the Foundation is funding a portion of the project or the full cost of the project.

\$5,233.00

Project Expenses Description*

Please itemize the expenses for this grant project, including a short description of each item and the anticipated cost. (Personnel, Materials and Supplies, etc.) If this grant is to cover a portion of the project, please list all expenses of the project and then specify which expenses you anticipate being supported by this CFDC grant.

Building and Parking Lot Expenses \$2762
Staff Expenses = \$2,470.95

Please see attached document Expenses Pantry Moulder Meals.

Project Budget Upload

(Optional) You may upload a separate file of your own, representing this grant request's Project Budget. For help creating the document, you can click here to download our Grant Project Budget template.

Expenses Pantry Moulder Meals.pdf

Letter of Support

(Optional) Letters of Support are optional, unless another organization or individual is integral to the purchase or use of the program and/or is a fiscal sponsor. Then it is required.

Additional Supporting Documents

(Optional) You may upload additional supporting documents to your request. If this grant request is to purchase a specific item or equipment, please upload a financial quote or spec sheet about the item here.

2026.7.31 Budget vs. Actual (1).xlsx

Additional Supporting Documents

(Optional) You may upload additional supporting documents to your request. If this grant request is to purchase a specific item or equipment, please upload a financial quote or spec sheet about the item here.

Staff - Project Budget Summary*

Brief sentence about how the grant budget is broken down by item.

Building and Parking Lot Expenses \$2762
Staff Expenses = \$2,470.95

Required Organization Financials

Current Board of Directors*

Please upload a list of your organization's current Board of Directors.

Church Council 2026.pdf

Organizational Budget*

Please upload your organization's most recent Operating Budget with projected revenues and expenses.

2026 Budget Shepherd of the Hill.xlsx

Audited Financials

Please upload a copy of your organization's current Audited Financial Statement, if you are required to file.

Audit Opt-Out

Under Wis. Stat. § 202.12 | a charitable organization with annual contributions over \$500,000 must file an audited financial statement and include the opinion of an independent CPA. A charitable organization with annual contributions less than \$500,000 and over \$300,000 must file a financial statement reviewed by an independent CPA. If you do not upload an audit or financial statement, please verify that your organization is not required to based on this state statute.

Our organization is not required to file an audited financial statement

Proof of 990 Filing*

Please upload proof of current IRS 990 Filing. You may upload the first page only; the full 990 document is not required.

ELCA Tax Umbrella Letter.pdf

Authorization

Applicant Agreement*

As the applicant submitting this request on behalf of the organization, you certify that:

- The information provided in this application is complete and accurate to the best of your knowledge.
- Falsification of information will result in termination of any award granted.
- You have discussed this project and grant request with the necessary authorized representatives at your organization. They support this request and the proposed allocation of funding.

If awarded a grant, the organization will:

- **Carry out the activities and expend grant funds as described in the proposal, to the best of their ability.**
- **Submit significant changes in the scope or budget of the project to the Foundation for approval.**
- **Complete and submit written reports as required no later than 12 months from the date the grant is awarded.**
- **Acknowledge the role of the Community Foundation of Dunn County in supporting the organization in communications with their board and the public.**
- **Provide copies of all publicity, press releases or promotional materials. If available, provide photos in digital format.**

I agree

File Attachment Summary

Applicant File Uploads

- Expenses Pantry Mounder Meals.pdf
- 2026.7.31 Budget vs. Actual (1).xlsx
- Church Council 2026.pdf
- 2026 Budget Shepherd of the Hill.xlsx
- ELCA Tax Umbrella Letter.pdf

Elk Mound Community Food Panty and Mounder Meals Expenses 2026

Building and Parking Lot Expenses

Numbers are as Budgeted for 2026 or actual to date if above the budgeted amount.

phone and internet	1,800
Gas/Electric	8,500
Water sewer	725
Insurance	7800
Parking Lot Snow/Sand Removal	2970
(budgeted \$1000)	
Maintenance Supplies	1, 200
Emergency maintenance projects	8944.81
2,495 (budgeted \$2000)	
6,450 furnace expenses paid from a dedicated account	
	\$31,940

Total Building and Parking Lot Expenses \$31,940

Total Square Footage

Total Square Footage of the Building

Actual measure of whole building on one level = 8600 for a building total of **17,200ft²**

Calculated operating cost per square foot \$1.86 per ft²

$\$31,940 / 17,200 = \1.86

(Total Annual Building expenses divided by total square footage)

Square Footage for Pantry and Mounder Meals

• **Square footage for food pantry rooms alone 583.74 ft²**

• Square footage of shared spaces

- Portion of Larger Hall which always has refrigerator, 2 freezers, food shelves 713.03ft²

(This is a space constantly used, yet occasionally shared. Figured at half time)

$713.03 \times .50 = 356.52 \text{ ft}^2$

- Other Shared spaces (remaining hall space, hallways, bathrooms) total of 2723.58ft²

(Portion of time compared to total open hours.¹)

$2723.58 \times .20 = 544.72 \text{ ft}^2$

Total ft² for Pantry and Mounder Meals $583.74 + 356.52 + 544.72 = 1484.98 \text{ ft}^2$

Total ft² x Operating Cost per square foot $1484.98 \text{ ft}^2 \times \$1.86 = \$2762.06$

BUILDING AND PARKING LOT EXPENSES \$2762

STAFF - Non-Pastoral The percentages used are reasonable estimates.

Custodial /Maintainance	6,366	.33	= 2,100.78
(regular cleaning, cleaning bathrooms after each pantry, building upkeep, unlocking/locking the building for pantry and donation drop offs, heat and fans on & off, clearing and salting the sidewalk)			
Bookkeeper	3,600	.05	= 180
(Processing donations, record keeping, bill paying)			
Secretary	6,365	.03	=190.95
(Phone inquiries, promotion)			

STAFF EXPENSES = \$2,471

TOTAL 2026 EXPENSES FOR PANTRY AND MOUNDER MEALS = \$5233

1. Time Using Building

Estimated Hours Per Week the pantry is open or someone is in the building working on Food Pantry or Mounder Meals.	10 hours a week
Approximate hours building is open a week.	50 hours a week
10 divided by 50	20% of time for shared spaces

Operating costs were figured using a process recommended for churches to calculate the cost of giving or renting space within their building and providing staff support to a non-profit. Below are the 2 main resources used:

Church Property Resource Hub - Rental Strategies for Mission & Sustainability [https://
elcamediaresources.blob.core.windows.net/cdn/wp-content/uploads/
cprh_rental_guidance_for_church_facilities.pdf](https://elcamediaresources.blob.core.windows.net/cdn/wp-content/uploads/cprh_rental_guidance_for_church_facilities.pdf)

Lewis Center of Church Leadership [https://www.churchleadership.com/leading-ideas/before-you-rent-
church-space-calculate-the-costs/](https://www.churchleadership.com/leading-ideas/before-you-rent-church-space-calculate-the-costs/)

Tips for updating QuickBooks L

You can export a report, change certain format

QuickBooks will update and keep these changes

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

QuickBooks will NOT
support these changes:

- Font formatting in r
- Inserted rows that o
- Moved data cells

Desktop report in Excel

ating or add new formulas, and then update it with new QuickBooks data

is:

	A	B	C	D	E	F	G	H
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								

your formula

r by entering

non-header cells*
are left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in
between QuickBooks
row headers

- User-defined
supported in
updated to t

a.

I	J
TOTAL	
6,954.02	
-48.35	*
6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

7

If formulas may not be collapsed reports when the same excel sheet

Shepherd of The Hill

Profit & Loss Budget vs. Actual

January through July 2026

	Jan - Jul 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
GENERAL ACCOUNT INCOME				
General Operating- Env/Online	60,586.11	70,000.00	-9,413.89	86.55%
Thrivent Choice	83.00	291.65	-208.65	28.46%
Ausman Interest	0.00	2,800.00	-2,800.00	0.0%
Fundraising	0.00	5,250.00	-5,250.00	0.0%
Total GENERAL ACCOUNT INCOME	60,669.11	78,341.65	-17,672.54	77.44%
Total Income	60,669.11	78,341.65	-17,672.54	77.44%
Expense				
Personnel				
Pastor				
Salary	14,519.96	14,606.65	-86.69	99.41%
Housing Allowance	16,333.38	16,333.31	0.07	100.0%
SS Allowance	2,360.46	2,367.15	-6.69	99.72%
Retirement	5,003.12	5,096.00	-92.88	98.18%
Disability & Life	198.71	166.25	32.46	119.53%
Health Insurance	7,954.73	7,872.06	82.67	101.05%
Total Pastor	46,370.36	46,441.42	-71.06	99.85%
Interim Pastor				
Salary	0.00	0.00	0.00	0.0%
Housing Allowance	0.00	0.00	0.00	0.0%
Interim Pastor - Other	0.00	0.00	0.00	0.0%
Total Interim Pastor	0.00	0.00	0.00	0.0%
Support Personnel				
Secretary	3,387.00	3,712.90	-325.90	91.22%
Custodian	3,640.00	3,713.90	-73.90	98.01%
Worship Musicians	2,220.00	2,170.00	50.00	102.3%
Total Support Personnel	9,247.00	9,596.80	-349.80	96.36%
Miscellaneous				
Employer Taxes (Church SS Port)	910.97	933.34	-22.37	97.6%
Total Miscellaneous	910.97	933.34	-22.37	97.6%
Total Personnel	56,528.33	56,971.56	-443.23	99.22%
Mission Support				
ELCA (Synod & Churchwide)	525.00	408.31	116.69	128.58%
Lutheran Social Services	375.00	291.65	83.35	128.58%
Luther Park Bible Camp	375.00	291.65	83.35	128.58%
Total Mission Support	1,275.00	991.61	283.39	128.58%
Contracted Services				
Bookkeeper	2,467.50	2,100.00	367.50	117.5%
Contracted Services - Other	0.00	0.00	0.00	0.0%
Total Contracted Services	2,467.50	2,100.00	367.50	117.5%

Shepherd of The Hill

Profit & Loss Budget vs. Actual

January through July 2026

	Jan - Jul 26	Budget	\$ Over Budget	% of Budget
Publications				
Christ in Our Home	192.60	116.69	75.91	165.05%
Publications - Other	114.75			
Total Publications	307.35	116.69	190.66	263.39%
Evangelism				
Fundraising Proceeds (MM)	0.00	700.00	-700.00	0.0%
Fundraising Event Expenses	0.00	116.65	-116.65	0.0%
Total Evangelism	0.00	816.65	-816.65	0.0%
Finance				
Simply Giving ACH Fees	109.44	175.00	-65.56	62.54%
QB Payroll Fees	199.40	262.50	-63.10	75.96%
Misc Finance	40.00	29.15	10.85	137.22%
Total Finance	348.84	466.65	-117.81	74.75%
Information Technology				
Phone & Internet	895.43	1,050.00	-154.57	85.28%
Software	1,874.41	1,341.65	532.76	139.71%
Copier Lease/Repair	981.00	991.65	-10.65	98.93%
Total Information Technology	3,750.84	3,383.30	367.54	110.86%
Office				
Supplies	33.99	116.65	-82.66	29.14%
Postage	0.00	291.65	-291.65	0.0%
Office - Other	0.00	0.00	0.00	0.0%
Total Office	33.99	408.30	-374.31	8.33%
Pastoral Expenses				
Continuing Education	425.00	350.00	75.00	121.43%
Reqd Meeting- Winter Theologica	0.00	116.65	-116.65	0.0%
Reqd Meeting- Fall Ministry	160.00	180.81	-20.81	88.49%
Synod Assembly Registration	150.00	29.15	120.85	514.58%
Mileage Reimbursement	322.33	466.65	-144.32	69.07%
Chippewa Valley Conf Dues	0.00	29.15	-29.15	0.0%
Total Pastoral Expenses	1,057.33	1,172.41	-115.08	90.18%
Property & Management				
Snow Removal	2,970.00	583.31	2,386.69	509.16%
Elevator	0.00	466.65	-466.65	0.0%
Custodial Supplies	583.11	700.00	-116.89	83.3%
Electric & Gas	5,204.37	4,958.31	246.06	104.96%
Water & Sewer	407.71	422.90	-15.19	96.41%
Maintenance Repairs	2,494.81	1,166.69	1,328.12	213.84%
Insurance	6,275.53	4,550.00	1,725.53	137.92%
Total Property & Management	17,935.53	12,847.86	5,087.67	139.6%
Worship				
Pulpit Supply (Pastor Subs)	435.00	265.40	169.60	163.9%

Shepherd of The Hill

Profit & Loss Budget vs. Actual

January through July 2026

	<u>Jan - Jul 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Copyright License	449.00	700.00	-251.00	64.14%
Liturgical Supplies	35.48	81.65	-46.17	43.45%
Total Worship	919.48	1,047.05	-127.57	87.82%
Adult Education				
Synod Assembly- Delegates	0.00	87.50	-87.50	0.0%
Total Adult Education	0.00	87.50	-87.50	0.0%
Children and Youth Education				
SS & VBS Curr./Supplies	22.52	583.31	-560.79	3.86%
Background Checks	6.00	87.50	-81.50	6.86%
Confirmation Gifts	0.00	70.00	-70.00	0.0%
Total Children and Youth Education	28.52	740.81	-712.29	3.85%
Total Expense	84,652.71	81,150.39	3,502.32	104.32%
Net Ordinary Income	-23,983.60	-2,808.74	-21,174.86	853.89%
Other Income/Expense				
Other Income				
OTHER DEDICATED INCOME				
General Dedicated Accounts 313	834.97			
Mounder Meal Account Income 374	10.00			
Good Sam Account Income 096	3,189.00			
Luther League Income 486	189.02			
Interest	282.31			
Total OTHER DEDICATED INCOME	4,505.30			
Total Other Income	4,505.30			
Other Expense				
OTHER DEDICATD EXPENSES				
General Dedicated Expenses 313	11,417.87			
Good Samaritan Expenses 096	2,675.91			
Mounder Meals Expenses 374	2,014.70			
Luther League Expenses 486	337.57			
Total OTHER DEDICATD EXPENSES	16,446.05			
Total Other Expense	16,446.05			
Net Other Income	-11,940.75			
Net Income	<u>-35,924.35</u>	<u>-2,808.74</u>	<u>-33,115.61</u>	<u>1,279.02%</u>

Shepherd of the Hill Church Council for 2026

President	Barbara Vadnais
Vice President	Isabella Hollister
Secretary	Lisa Webb
Treasurer	Steve Sweeney

Judy Dieter
Betty Heltne
Billy Heltne
Kris Jenson
Keith Lee
Rita Lee
John Silvernale

Tips for updating QuickBooks L

You can export a report, change certain format

QuickBooks will update and keep these changes

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

QuickBooks will NOT
support these changes:

- Font formatting in r
- Inserted rows that o
- Moved data cells

Desktop report in Excel

adding or add new formulas, and then update it with new QuickBooks data

is:

	A	B	C	D	E	F	G	H
1						My Company P&L		
2						Profit & Loss		
3						July through August 2012		
4							07/16/12	Aug 16
5						Ordinary Income/Expense		
6						MONEY IN (aka Income)		
7						40100 - Construction Income		
8						40110 - Design Income	3,054.02	3,900.00
9						40199 - Less Discounts given	0.00	-48.35
10						Total 40100 - Construction Income	3,054.02	3,751.65
11						40500 - Reimbursement Income		
12						40520 - Permit Reimbursement Income	0.00	487.00
13						Total 40500 - Reimbursement Income	0.00	487.00
14						Total Income	3,054.02	29,197.65
15						* Labor Income less Design Income	3,054.02	13,227.00
16						Cost of Goods Sold		

your formula

r by entering

non-header cells*
are left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in between QuickBooks row headers

- User-defined supported in updated to t

a.

I	J
TOTAL	
6,954.02	
-48.35	*
6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

7

If formulas may not be collapsed reports when the same excel sheet

Shepherd of The Hill

Profit & Loss Budget Overview

January through December 2026

	<u>Jan - Dec 26</u>
Ordinary Income/Expense	
Income	
GENERAL ACCOUNT INCOME	
General Operating- Env/Online	120,000.00
Thrivent Choice	500.00
Ausman Interest	4,800.00
Fundraising	<u>9,000.00</u>
Total GENERAL ACCOUNT INCOME	<u>134,300.00</u>
Total Income	134,300.00
Expense	
Personnel	
Pastor	
Salary	25,040.00
Housing Allowance	28,000.00
SS Allowance	4,058.00
Retirement	8,736.00
Disability & Life	285.00
Health Insurance	<u>13,495.00</u>
Total Pastor	79,614.00
Interim Pastor	
Salary	0.00
Housing Allowance	0.00
Interim Pastor - Other	<u>0.00</u>
Total Interim Pastor	0.00
Support Personnel	
Secretary	6,365.00
Custodian	6,366.00
Worship Musicians	<u>3,720.00</u>
Total Support Personnel	16,451.00
Miscellaneous	
Employer Taxes (Church SS Port)	<u>1,600.00</u>
Total Miscellaneous	<u>1,600.00</u>
Total Personnel	97,665.00
Mission Support	
ELCA (Synod & Churchwide)	700.00
Lutheran Social Services	500.00
Luther Park Bible Camp	<u>500.00</u>
Total Mission Support	1,700.00
Contracted Services	
Bookkeeper	3,600.00
Contracted Services - Other	<u>0.00</u>
Total Contracted Services	3,600.00

Shepherd of The Hill

Profit & Loss Budget Overview

January through December 2026

	<u>Jan - Dec 26</u>
Publications	
Christ in Our Home	200.00
Total Publications	200.00
Evangelism	
Fundraising Proceeds (MM)	1,200.00
Fundraising Event Expenses	200.00
Total Evangelism	1,400.00
Finance	
Simply Giving ACH Fees	300.00
QB Payroll Fees	450.00
Misc Finance	50.00
Total Finance	800.00
Information Technology	
Phone & Internet	1,800.00
Software	2,300.00
Copier Lease/Repair	1,700.00
Total Information Technology	5,800.00
Office	
Supplies	200.00
Postage	500.00
Office - Other	0.00
Total Office	700.00
Pastoral Expenses	
Continuing Education	600.00
Reqd Meeting- Winter Theologica	200.00
Reqd Meeting- Fall Ministry	310.00
Synod Assembly Registration	50.00
Mileage Reimbursement	800.00
Chippewa Valley Conf Dues	50.00
Total Pastoral Expenses	2,010.00
Property & Management	
Snow Removal	1,000.00
Elevator	800.00
Custodial Supplies	1,200.00
Electric & Gas	8,500.00
Water & Sewer	725.00
Maintenance Repairs	2,000.00
Insurance	7,800.00
Total Property & Management	22,025.00
Worship	
Pulpit Supply (Pastor Subs)	455.00
Copyright License	1,200.00

Shepherd of The Hill
Profit & Loss Budget Overview
January through December 2026

	<u>Jan - Dec 26</u>
Liturgical Supplies	<u>140.00</u>
Total Worship	1,795.00
Adult Education	
Synod Assembly- Delegates	<u>150.00</u>
Total Adult Education	150.00
Children and Youth Education	
SS & VBS Curr./Supplies	1,000.00
Background Checks	150.00
Confirmation Gifts	<u>120.00</u>
Total Children and Youth Education	<u>1,270.00</u>
Total Expense	<u>139,115.00</u>
Net Ordinary Income	<u>-4,815.00</u>
Net Income	<u><u>-4,815.00</u></u>



July 29, 2026

To Whom It May Concern,

Shepherd of the Hill Lutheran Church is affiliated with and, for IRS purposes, subject to the general supervision or control of the Evangelical Lutheran Church in America and is included under the Internal Revenue Service group exemption status, whereby the congregation is determined to be exempt from federal income taxation pursuant to 501(c)(3) of the Internal Revenue Code.

Therefore, we cannot provide proof of 990 filing.

Sincerely,

Rev. Natalie Leske

Shepherd of the Hill
207 University Street
Elk Mound, WI 54739
715-829-8324

"Encouraging faith, and proclaiming God's love by Gathering, Growing and Giving."

207 University St., Elk Mound, WI 54739
Phone: 715-879-5115 Email: sothlc@sothem.org
Web page: www.sothem.org